

Seven Hills Preparatory Academy Board Minutes –June 2, 2022

Approved by the board July 14, 2022

Members:

- Renson Anjere
- Lisa Barnidge
- Wes Whalberg
- Kim Hubertus
- Molly Lee
- Leah Lellman
- Janeen Raaen
- Michael Meyer
- Carl Schlueter (Ex Officio)
- Martine Walker
- Kelly Ryan
- Marla Martin

Others present: Carolyn Farrell, Brent Peterson, Emily Geraghty *Community Members: Molly Corrigan, Chris Lamprecht, Marcus Barrios, Kendra Hartranft*

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

1. Call to order at 6:06 p.m. was made by Lisa Barnidge
2. Roll Call: See above list of members in attendance (indicates present, indicates absent).
3. Approval of the agenda
 - **Motion to approve the June 2, 2022 SHPA Board agenda made by Kelly Ryan and seconded by Renson Anjere.**
Motion passed unanimously.

4. Approval of the May 5, 2022 Board meeting minutes --See *SHPA Board meeting minutes, May 5, 2022*

- **Motion to approve the May 5, 2022 Board meeting minutes made by Wes Whalberg and seconded by Martine Walker. Motion passed unanimously.**

5. Comments from Community Members:

PTA Update from Molly Corrigan

- *New PTA Board Secretary*
- *\$66,900 for the Fun Run*
- *Dine to Donate June 14th - Culvers*
- *PTA Meeting June 13th @ BC*
- *June 14th New K-2 Families Meet @BC*
- *Used Uniform Sale on August 20th*

6. Monthly Financial Report – April 2022- presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet.*

Monthly Management Report - April 2022 - presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Management Packet.*

7. Reports

a. Finance Committee Meeting -- presented by Mike Meyer - *see Seven Hills Finance Committee meeting minutes, May 31, 2022.*

- **Motion to approve the May 31, 2022 Finance Committee meeting minutes as amended made by Renson Anjere and seconded by Molly Lee. Motion passed unanimously.**
- **Motion to approve the Jon Gutierrez consulting contract and the distribution of the executive director's salary for next year made by Martine Walker and seconded by Kelly Ryan. Motion passed unanimously.**

- **Motion to approve the revised FY23 budget made by Janeen Raeen and seconded by Kim Hubertus.**
Motion passed unanimously.

b. Executive Director Report - presented by Carl Schlueter - *see Executive Director's Report to the School Board, June 2, 2022.*

c. Principals' Reports

i. Principal Report – Bloomington Campus - presented by Brent Peterson - *See Principal's Report to the School Board, June 2, 2022*

ii. Principal Report – Richfield Campus – presented by Carolyn Farrell- *See Principal's Report to the School Board, June 2, 2022*

d. Board Chair – presented by Lisa Barnidge

i. Executive Committee

- **Motion to approve the February 14, 2022 Executive committee meeting minutes as amended made by Molly Lee and seconded by Renson Anjere.** *Motion passed unanimously.*
- **Motion to approve the March 14, 2022 Executive committee meeting minutes made by Wes Whalberg and seconded by Kim Hubertus.** *Motion passed unanimously.*
- **Motion to approve the April 7, 2022 Executive committee meeting minutes made by Marla Martin and seconded by Janeen Raeen.** *Motion passed unanimously.*
- **Motion to approve the April 28, 2022 Executive committee meeting minutes made by Martine Walker and seconded by Molly Lee.** *Motion passed unanimously.*
- **Motion to approve the appointment of Hadley Sayotovich to school board for 2022-23 school year made by Kim Hubertus and seconded by Janeen Raeen.** *Motion passed unanimously.*
- **Motion to approve the appointment of Teron Buford to school board for 2022-23 school year made by Kim Hubertus and seconded by Wes Whalberg.** *Motion passed unanimously.*
- **Motion to approve the May 31, 2022 Executive committee meeting minutes made by Molly Lee and seconded by Kim Hubertus .** *Motion passed unanimously.*

ii. Appointment of SHPA ABC Board of Directors

- **Motion to approve the appointment of Ryan Grutsch as President of the ABC Board of Directors made by Janeen Raeen and seconded by Kelly Ryan.** *Motion passed unanimously.*

- **Motion to approve the appointment of Kate Docken as Treasurer of the ABC Board of Directors made by Molly Lee and seconded by Marla Martin. Motion passed unanimously.**

iii. Appointments for Incoming Board

iv. Outgoing Board Members

v. July Board Meeting - July 7th @ RC

vi. Attendee to June PTA Meeting - Lisa Barnidge

vii. Review June Board Calendar

e. Facilities Committee - *presented by Martine Walker - committee did not meet*

f. Human Resources Committee - *presented by Molly Lee - committee did not meet*

g. Governance Committee - *presented by Renson Anjere - committee did not meet*

h. Public Relations Committee - *presented by Lisa Barnidge - committee did not meet*

8. Upcoming Events:

- a. PTA meeting - June 13th, 2022, at 5:30 pm, Bloomington Campus

9. Board Events:

- a. SHPA Board meeting - July 7, 2022 6:00pm @ Richfield Campus

10. Board Adjourned at 7:42 p.m. by Lisa Barnidge

Note: As Board Treasurer and Chief Financial Officer (CFO), Michael Meyer abstains from voting as governance practices and MN Charter School laws state that the CFO and chief administrator may only serve as ex-officio non-voting members of the board.

Executive Director's Report to the School Board

Date: Thursday, June 2nd, 2022

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

Academics

- Previewed summaries of embargoed MCA results ahead of summer data dig

Community Partnerships

- Shared administrative transition update with campus staff, families, and partners

Diversity and Inclusion

- Received final report from MnEEP and look forward to reviewing/planning for next fall

Facilities

- RC landscaping & construction projects scheduled with BC bathroom being finalized

Finance

- Scheduled final monthly budget, grant, and finance handoff meetings with CLA

School Culture

- Reviewing & sharing parent/guardian & staff surveys with ALT & Executive Committee

Staffing

- Affirming the truly heroic efforts of everyone in our community the past two years

Recommendations

- Stipends for the interim administrative transition and organizational restructuring with Ms. Farrell as Interim Executive Director/Richfield Campus Principal, Mr. Peterson as Director/Bloomington Campus Principal, and salary for the Administrative Intern and Executive Coach/Administrative Consultant

Enrollment

- LEA Enrollment = 1113 students with waitlists at every grade, tours ongoing, and 6G tracking well

Bloomington Campus Principal's Report to the School Board

Date: Thursday, June 2nd, 2022

Mission: Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare *each one* for strong citizenship and life-long learning.

ACADEMICS

- ACCESS Testing for students in the EL program has received early results. They will be analyzed as part of our CNA this summer.
- CoGAT testing was completed for all 2nd Graders. Student selection into the GT program will follow.
- BC Teachers are preparing to add Guided Math Stations for math instruction in the coming year to match the RC pilot.

STAFFING

- Sue Stalock is retiring from Special Ed. Coordinator at Seven Hills. She will be recognized by her colleagues on the final day with staff. Becky Thompson has resigned her position as Literacy Specialist. Both positions are in the process of interviewing to fill.
- New hires for 22-23 include Stephanie Hoeft for 5th Grade, Krysia Brady for 3rd Grade, and Aly Meier for EL.
- Still in the process of hiring for a Math Specialist, a teacher for the GT program, an additional EL teacher (RC), and Building Substitutes.

CULTURE

- The annual Spring Music Concert took place on May 19th. The livestream, which was hosted by the PTA, is posted on our Facebook page. The Spring Band Concert followed on May 24th and both events showcased great musical development of our hardworking students.
- Boosterthon Roman Eagle Fun Run for ES students and families was May 4th. Dunk Tanks for Principals will take place on June 9th during/after the final day of school.
- 5th Grade promotion starts at 10:30 am, followed by school-wide clap out, car parade and reception that afternoon.
- Kindergarten promotion events in the classroom at 10:00 am.
- Classroom field trips mark the final weeks of school as well.

Submitted by Brent Peterson, Bloomington Campus Principal

Richfield Campus Principal's Report to the School Board

Date: Thursday, June 2, 2022

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

Academics

All students in second grade at both campuses were assessed for the Gifted and Talented program using the CogAT (Cognitive Abilities Test). Students in grades three, four, and five were also referred to be considered for the program.

School Culture

The Environmental Club will be planting perennial flowers to encourage the population of the Rusty Patch bumblebee in conjunction with Jill Utrup, a local fish and wildlife biologist.

The Eighth grade students will be on field trips the week of May 31st to supplant the Washington, DC Capstone trip. Mr. Leaf, the Capstone lead, worked to develop an alternative program to support the students.

Elementary students in grades K-5 will be attending end of year field trips to the MN Zoo and the first grade will be going to Woodlake Nature Center.

The eighth grade graduation ceremony will be Wednesday, June 8th, at 6:00pm in the Richfield Campus gymnasium. All School Board members are welcome.

The middle school academic awards ceremony will be Thursday, June 9th, where students are identified from each content class for demonstrating academic excellence.

The fifth grade graduation ceremony will be Thursday, June 9th at 12:30pm.

Principals at both campuses will be dunked on the last day of school, June 9th, in the dunk tank as part of celebrating surpassing the Fun Run fundraiser goal of \$60,000 hosted by our Parent Teacher Association.

Staffing Updates

Hires completed for the 2022-23 School Year: Administrative Intern Martine Walker (New Position), Physical Education/Activities Coordinator/Facilities Manager De Hanuman (New Position), Middle School Music Teacher, English Language Teacher and Cross Over English Language Teacher (New Position), Elementary Special Education Teacher, Middle School Health Teacher, Sixth Grade Social Studies, Middle School Special Education Teachers (3 hires), and Middle School Trivium/Grammar Teacher (New Position)

Resignations and additional hiring needs for the 2022-23 School Year: Elementary School Counselor Brittney Keating, Sixth Grade Social Studies Teacher Chris Plog, Special Education Teacher Laura Christoff-Doyle and Alex Herrera and Eddie Holmwig-Johnson, Elementary Latin and Art Teacher Troy Mattson, .75 Middle School Literacy Teacher Amanda Jensen, Kindergarten Teacher Martine Walker, English Language Teacher Maxine Abernethy, Middle School Music Teacher Todd Mulder, Middle School Health Teacher Sam Strachan, Sixth Grade Language Arts Teacher, Middle School Latin Irene Anastazievsky, and Building Substitutes (Resignation of Ryan Pierce and Georgia Paul)

This report has been submitted by the Richfield Campus Principal, Carolyn Farrell