

Approved by Board 1/5/2023

Seven Hills Preparatory Academy Board Minutes –December 1, 2022

Members:

- Renson Anjere
- Lisa Barnidge
- Teron Buford
- Carolyn Farrell (Ex Officio)
- Chris Lamprecht
- Molly Lee
- Michael Meyer
- Kelly Ryan
- Hadley Sayotovich
- Wes Whalberg

Others present: Jon Gutierrez, Brent Peterson, Allison Peterson, Matthew Peterson, Rachel Trach

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

1. Call to order at 6:04 p.m. was made by Lisa Barnidge
2. Roll Call: See above list of members in attendance (indicates present, indicates absent).
3. Approval of the agenda
 - **Motion to approve the December 1, 2022 SHPA Board agenda as amended made by Molly Lee and seconded by Wes Whalberg.** *Motion passed unanimously.*
4. Approval of the November 3, 2022 Board meeting minutes --*See SHPA Board meeting minutes November 3, 2022*
 - **Motion to approve the November 3, 2022 Board meeting minutes made by Molly Lee and seconded by Michael Meyer.** *Motion passed unanimously.*
5. Comments from Community Members:

PTA Update from Molly Corrigan read by Wes Whalberg:

- Give to the Max Fall Fundraiser Results -- \$8,891 to be split between both campuses
- Davanni's Family Dinner Night -- Raised nearly \$200
- Spirit Gear Winter Sale -- They will bring all products to each campus on December 15. Details about how to receive your order will be shared next week.
- Next PTA Meeting -- Dec. 12 5:30 - 7:00 @ Richfield Campus
- Used Uniform Sale -- Jan. 28 @ Richfield Campus Gym

6. Monthly Financial Report - October 2022- presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet.*

Monthly Management Report - October 2022 - presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Management Packet.*

7. Reports

- a. Finance Committee Meeting -- presented by Mike Meyer - *see Seven Hills Finance Committee meeting minutes, November 29, 2022.*
 - **Motion to approve the November 29, 2022 Finance Committee meeting minutes made by Chris Lamprecht and seconded by Wes Whalberg. Motion passed unanimously.**
- b. Executive Director Report - presented by Carolyn Farrell - *see Executive Director's Report to the School Board, December 1, 2022*
- c. Principals' Reports
 - i. Principal Report – Bloomington Campus - presented by Carolyn Farrell - *See Principal's Report to the School Board, December 1, 2022*

- ii. Principal Report – Richfield Campus – presented by Carolyn Farrell- *See Principal’s Report to the School Board, December 1, 2022*

 - d. Board Chair – presented by Lisa Barnidge
 - i. Executive Committee Meeting -- presented by Lisa Barnidge - *see Seven Hills Executive Committee meeting minutes, November 29, 2022.*
 - **Motion to approve the appointment of Allison Peterson to the school board to serve the remainder of the school year made by Chris Lamprecht and seconded by Hadley Sayotovich. Motion passed unanimously.**
 - **Motion to approve extending Jon Gutierrez’s contract for an additional three months with the option to extend through June 30, 2023 made by Molly Lee and seconded by Michael Meyer. Motion passed unanimously.**
 - **Motion to approve the November 29, 2022 Executive Committee meeting minutes as amended made by Molly Lee and seconded by Michael Meyer. Motion passed unanimously.**

 - ii. Working Session -- presented by Lisa Barnidge - *see Seven Hills Working Session minutes, November 17, 2022.*
 - **Motion to approve the formation of the DEI committee made by Chris Lamprecht and seconded by Wes Whalberg. Motion passed unanimously.**
 - **Motion to approve the November 17, 2022 Working Session minutes made by Molly Lee and seconded by Hadley Sayotovich. Motion passed unanimously.**

 - iii. Strategic Plan

 - iv. Attendee to PTA meeting - Molly Lee

 - v. Review December Board Calendar
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- e. Facilities Committee -- *presented by Wes Whalberg - see Seven Hills Facilities Committee meeting minutes, November 28, 2022*
 - **Motion to approve the November 28, 2022 Facilities Committee meeting minutes as amended made by Molly Lee and seconded by Hadley Sayotovich. Motion passed unanimously.**

f. Human Resources Committee - *committee did not meet.*

g. Governance Committee - *committee did not meet.*

h. Public Relations Committee - *presented by Lisa Barnidge - see Seven Hills Facilities Committee meeting minutes, November 14, 2022*

- **Motion to approve the November 14, 2022 PR Committee meeting minutes made by Wes Whalberg and seconded by Michael Meyer. Motion passed unanimously.**

8. Upcoming Events:

- a. PTA meeting - December 12, 2022 at 5:30 pm @ Bloomington Campus

9. Board Events:

- a. SHPA Board meeting - January 5, 2023 6:00 pm @ Bloomington Campus

10. Board Adjourned at 7:55 p.m. by Lisa Barnidge

Interim Executive Director's/Richfield Campus Principal Report to the School Board

Date: Thursday, December 1, 2022

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

Academics

- Students in grades K-5 completed Interims in reading and math

Community Partnerships

- MN Education Equity Partnership, Mission and Vision Work

Finance

- SHPA ABC Heat Pump \$6200
- Cyber Security Updates (\$4700 plus \$3000 labor costs)

School Culture

- Open Enrollment begins November 1, 2022 through January 15, 2023
- Honor Council held a school dance for Middle School
- Give to the Max, reached goal of \$8000
- Summary of 2021-22 Staff and Parent Surveys

Staffing

- New Educational Assistants: Francelli Nascimento
- New Art/Latin Teacher: Dell Gibbs
- New Health Teacher: Wyatt Benson

Enrollment

- LEA Enrollment = (1146, down 3 students from last month)

Open Enrollment Data (as of 11/22/22)

BC Applications TOTAL: 110

KG - 89

1st - 7

2nd - 3

3rd - 5

4th - 3

5th - 3

RC Applications TOTAL: 112

KG - 74

1st - 13

2nd - 6

3rd - 8

4th - 4

5th - 7

As of 11/28/22 Wait List for this school year

Grade Level

2022-23

Kindergarten - 2

Grade 1 - 1

Grade 2 - 22

Grade 3 - 6

Grade 4 - 29

Grade 5 - 8

Grade 6 - 52

Grade 7 - 39

Grade 8 - 20

Total Waitlisted: 179

Bloomington Campus Principal's Report to the School Board

Date: Thursday, December 1st, 2022

Mission: Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare *each one* for strong citizenship and life-long learning.

ACADEMICS

- Interim Assessments for Trimester I were held prior to the Thanksgiving break. Make-ups were completed this week.
- Early release for students on Fri, Dec. 2 for staff to complete grades and progress reports for Tri I report cards/progress reports.

STAFFING

- Liji Deepak has been hired to fill the Media Specialist position as a long-call sub. This moves her from daily Building Sub to the long-call sub for the remainder of the school year.
- Haley Keeney finished her long-call sub for Kindergarten and was hired on as a Building Sub for the position vacated by Liji Deepak.
- Sandy Clay has been hired to fill the long-call sub position for Math Specialist (0.6) during Kelly Ryan's leave.

CULTURE

- The Toys for Tots drive: Student Ambassadors/Honor Council will visit Kare11's backyard for the Dec. 8th 6pm newscast and bring with the items to donate-coincides with EMPATHY practice this month.
- BC Mixed Choir Club has performances at two senior living communities in December.
- Winter Celebration activities return this year on Dec. 20th for the final day before winter break.

Submitted by Brent Peterson, Bloomington Campus Principal