

Approved 2-2-2023 By Board

Seven Hills Preparatory Academy Board Minutes –January 5, 2023

Members:

- Renson Anjere
 - Lisa Barnidge
- Teron Buford
- Carolyn Farrell (Ex Officio)
- Chris Lamprecht
 - Molly Lee
 - Michael Meyer
 - Allison Peterson
- Kelly Ryan
- Hadley Sayotovich
- Wes Whalberg

Others present: Jon Gutierrez, Brent Peterson, Jonathan Turnquist, Cicely Ramirez, Haneum Claude Lee

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

1. Call to order at 6:06 p.m. was made by Lisa Barnidge
2. Roll Call: See above list of members in attendance (indicates present, indicates absent).
3. Approval of the agenda
 - **Motion to approve the January 5, 2023 SHPA Board agenda made by Renson Anjere and seconded by Michael Meyer. Motion passed unanimously, Kelly Ryan not present.**
4. Approval of the December 1, 2022 Board meeting minutes --See SHPA Board meeting minutes December 1, 2022

- **Motion to approve the December 1, 2022 Board meeting minutes made by Hadley Sayotovich and seconded by Molly Lee.** *Motion passed unanimously, Kelly Ryan not present.*

5. Comments from Community Members:

PTA Update from Cicely Ramirez:

- January 23rd -- Teacher Appreciation Coffee Bar
- January 17th -- Chipotle -- Dine to Donate
- Next PTA Meeting -- January 17 5:30 - 7:00 PM @ Bloomington Campus
- Used Uniform Sale -- January 28 2:00 - 5:00 PM @ Richfield Campus Gym

6. Monthly Financial Report - November 2022- presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet.*

Monthly Management Report - November 2022 - presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Management Packet.*

7. Reports

a. Finance Committee Meeting -- presented by Mike Meyer - *see Seven Hills Finance Committee meeting minutes, January 3, 2023.*

- **Motion to approve the January 3, 2023 Finance Committee meeting minutes as amended made by Chris Lamprecht and seconded by Renson Anjere.** *Motion passed unanimously.*

b. Executive Director Report - presented by Carolyn Farrell - *see Executive Director's Report to the School Board, January 5, 2023*

c. Principals' Reports

i. Principal Report – Bloomington Campus - presented by Carolyn Farrell - *See Principal's Report to the School Board, January 5, 2023*

ii. Principal Report – Richfield Campus – presented by Carolyn Farrell- *See Principal’s Report to the School Board, January 5, 2023*

d. Board Chair – presented by Lisa Barnidge

i. Executive Committee Meeting -- presented by Lisa Barnidge - *see Seven Hills Executive Committee meeting minutes, January 3, 2023.*

- **Motion to approve extending the appointment of Teron Buford to serve the remainder of the open term ending on June 30, 2025 made by Michael Meyer and seconded by Chris Lamprecht. *Motion passed unanimously with Teron Buford abstaining.***
- **Motion to approve appointing Lisa Barnidge to the remainder of Kendra Hartranft’s term ending on June 30, 2025 made by Teron Buford and seconded by Michael Meyer. *Motion passed unanimously with Lisa Barnidge abstaining.***
- **Motion to approve extending the appointment of Hadley Sayotovich to serve the remainder of Marla Martin’s term ending on June 30, 2024 made by Molly Lee and seconded by Wes Whalberg. *Motion passed unanimously with Hadley Sayotovich abstaining.***
- **Motion to approve the appointment of Allison Peterson to serve the remainder of Kim Hubertus’ term ending June 30, 2023 made by Chris Lamprecht and seconded by Renson Anjere. *Motion passed unanimously with Allison Peterson abstaining.***
- **Motion to approve the January 3, 2022 Executive Committee meeting minutes made by Molly Lee and seconded by Teron Buford. *Motion passed unanimously.***

ii. DEI Committee

iii. Strategic Plan

- **Motion to approve SHPA’s three year objectives made by Michael Meyer and seconded by Hadley Sayotovich. *Motion passed unanimously.***

iv. Working Session - January 17th @ Richfield Campus 5:30 - 8:00

v. Attendee to January PTA Meeting - none

vi. Review January Board Calendar

e. Facilities Committee -- *presented by Wes Whalberg - see Seven Hills Facilities Committee meeting minutes, December 20, 2022*

- **Motion to approve the December 20, 2022 Facilities Committee meeting minutes as amended made by Chris Lamprecht and seconded by Teron Buford. Motion passed unanimously.**

f. Human Resources Committee - *presented by Molly Lee - see Seven Hills HR Committee meeting minutes, December 19, 2022.*

- **Motion to approve the December 19, 2022 HR Committee meeting minutes made by Kelly Ryan and seconded by Michael Meyer. Motion passed unanimously.**

g. Governance Committee - *committee did not meet.*

h. Public Relations Committee - *committee did not meet.*

8. Upcoming Events:

- a. PTA Meeting - January 17, 2023 at 5:00 pm @ Bloomington Campus

9. Board Events:

- a. SHPA Board Meeting - February 2, 2023 6:00 pm @ Bloomington Campus

10. Board Adjourned at 7:53 p.m. by Lisa Barnidge

Interim Executive Director's/Richfield Campus Principal Report to the School Board
Date: Thursday, February 2nd, 2023

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

Academics

- K-5 Literacy Team reviewing current and additional literacy curricula to determine effectiveness

Community Partnerships

- Patricia Eibon from Richfield Police Department, selected 5 Richfield Campus families to “Shop with a cop” through the Heroes and Helpers program

Finance

- Richfield Campus Window Project
- Five Year Property Condition Assessment
- School Transportation Rates
- Purchase Letter

School Culture

- January 23, 2023 Professional Development Day for Staff
- Attendance Policy 503: *Minnesota Statutes 2021, section 124E.11, paragraph (g) states, “Once a student is enrolled in the school, the student is considered enrolled in the school until the student formally withdraws or is expelled under the Pupil Fair Dismissal Act in sections 121A.40 to 121A.56.”*

Staffing

- The Principals will be meeting to solidify Human Resource marketing and hiring schedule for the 23–24 school year

Enrollment

- LEA Enrollment = 1149

Bloomington Campus: 557

Richfield Campus Elementary: 304

Middle School: 288

Bloomington Campus Principal's Report to the School Board

Date: Thursday, February 2, 2023

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ACADEMICS

- We accepted a donation from the Eagles Club of Bloomington for \$750 to fulfill some additional art projects/materials requested by our new art teacher.
- Round 2 of admin walk-through observations will be completed in Jan and formal observations will begin for staff scheduled for a formal this year.

STAFFING

- Due to increases in students receiving Special Education services, we are hiring for a part time SPED teacher and a part-time Speech-Language Pathologist.

- Applied for the Come Teach in Minnesota grant for teacher hiring bonuses from underrepresented racial and ethnic backgrounds. Not selected but put on a wait list in case funds become available for additional schools.

CULTURE

- Battle of the Books teams at each campus (K-5) will face off in a battle of literary knowledge. The RC and BC winning teams will face off to represent SHPA at FOE battle later in Spring.
- BC Band and Choir Concert on Jan 19th at 6:00pm

Submitted by Brent Peterson, Bloomington Campus Principal