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SHPA Facilities Committee Meeting November 15th, 2018

Approved by the board December 6, 2018

- ✓ Kate Docken (Chair)
- Kim Hubertus
- Nick Freiheit
- Jeffrey Miller
- ✓ Mark Quistad
- ✓ Carl Schlueter

Other Attendees: Janeen Raaen

### **Facilities Committee Charter**

**The Facilities committee is a committee of the School Board of Directors. The purpose of this committee is to ensure that the school has high quality facilities that match the needs of the school and its community while maintaining fiscal responsibility. The committee shall meet at a frequency as determined by the committee chair as necessary to accomplish its goals. The committee shall strive to secure membership on the committee of volunteers with facility planning and financial management experience.**

1. Discussed Bloomington Campus Facilities

- Access Controls have been installed on doors 9 and 10. Staff are feeling reassured and CVC along with Mr. Woodle are working through some details. We may talk in the future about dual access for employees at both RC and BC.

2. Discuss Richfield Campus Facilities

- Inspections are nearly complete with a couple minor ones to complete in the spring. The MDE has the updated inspections and they have approved them.
- Facilities/Operations: We have updated the vendor list and discussed long-term building maintenance and the possibility of a Facilities/Operations position in the future. We also talked about a long-term plan for consolidation of vendors and if this would be beneficial. We briefly discussed the Verizon agreement and the school's responsibility in the event the roof needs repair.

- Facilities Rental Agreement: We have a new rental agreement that we would like to begin using this spring to pilot rental of the gymnasium and multi-purpose room.
  - Possible agreement with a local girls' basketball team
  - Possible agreement with Minnesota Independence College and Community
  - We discussed the possibility of hiring a consultant to help us manage the rentals
- We discussed possibilities for cleaning up the stairwell. Ms. Raaen was going to look further into options for our next Facilities meeting.

### 3. Reviewed Board Calendar

Recommendations to SHPA Board of Directors:

1. Recommend approval of the November 15th, 2018 Facilities committee meeting minutes