

SHPA Governance Committee Meeting – March 4, 2019

Approved by the board March 7, 2019

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|------------------------|------------------|
| ✓ Renson Anjere | ✓ Molly Lee |
| Lisa Carlin | ✓ Mike Meyer |
| ✓ Carolyn Farrell | ✓ Jeffrey Miller |
| Nick Freiheit | ✓ Carl Schlueter |
| ✓ Kim Hubertus (Chair) | |

Other Attendees: Brent Peterson

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare *each one* for strong citizenship and life-long learning.

Governance Committee Charter

The Governance committee is a committee of the School Board of Directors. The purpose of this committee is to maintain the bylaws of the board of directors and the Seven Hills Preparatory Academy non-profit entity. The committee proactively reviews its existing by-laws and policies to ensure that they are current and will recommend any modifications, additions, or deletions from existing policies to the full board of directors. The committee also coordinates and maintains the board member training requirements and ensures compliance with all federal, state, authorizer and SHPA board requirements. The committee shall meet at a frequency as determined by the committee chair as necessary to accomplish its goals. This committee shall strive to secure membership on the committee of volunteers with governance experience.

1. No updates regarding gender inclusion policy development at the state and federal level
2. Reviewed the progress on the 9 policies that are listed as needing annual review on the board calendar
 - 204, 307, and 806 were reviewed by Kim Hubertus to see if they need annual review or can move to the once every three year review schedule
 - Nothing was found regarding an annual review on the MDE website
 - Decided to have the attorney check if changes to associated laws would impact the policies
 - 506 and 524 will be reviewed by Carl Schlueter and the admin team in conjunction with the parent/student handbook
 - Will be completed in the next few months
 - 413, 414, 514, and 522 were sent to the attorney by Carl Schlueter to see if any changes to the associated laws would impact the policies
 - No significant changes to the statutes were noted by the attorney

3. Brent Peterson's nomination for the board was discussed
 - He does want to run for the board
 - He is currently doing some teaching
 - Discussed whether administrative duties would or should disqualify staff from board membership
 - Will add to the forward list for the next bylaws review
4. Policy 525 was revised and will be updated and reviewed again at the April governance meeting before being presented to the board for approval
5. Fist to five evaluation
 - One person gave the meeting a 5
 - Six people gave the meeting a 4

Recommendations to SHPA Board of Directors

1. Recommend approval of the March 4, 2019 governance committee meeting minutes