



Due to a technical issue with our emailing system, we have lost our subscribers list. Please [re-subscribe](#) to ensure you receive all future regular communications from Seven Hills. Thank you for your help with this issue!

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General Information for Families for the 2019-2020 School Year **August 13, 2019**

A Message from Carl Schlueter, Executive Director

Greetings SHPA Families!

As we anticipate the return to school in the fall, I would like to share a few updates on behalf of myself and the Board of Directors. First, custodial and maintenance staffs at both campuses have been working hard cleaning carpets and waxing floors, and you will notice some new carpeting at our Bloomington Campus as well as some new painting at our Richfield Campus, where we are also excited to be moving forward with the installation of a solar panel array on the gymnasium roof! Second, the parent survey provided us with examples of success as well as opportunities for growth, including in the area of communication, which we will be focusing on in the year ahead to ensure all of our messaging to families is meaningful, accurate, and timely. Third and most importantly, we are so very grateful for the strong retention among our teaching staff, who are such hardworking and dedicated educators of the whole child. Our teachers are assisted by wonderful office teams, supported by caring paraprofessionals, and led by strong administrative and board leadership, and all of us are ready to serve you and your children over the course of another successful school year. Enjoy the rest of the summer--and we look forward to seeing you back at school soon!

A Message from Mrs. Farrell, Principal

Hello Richfield Campus Students and Families.

We have been busy here at the Richfield Campus with preparations underway for the upcoming school year. We have exciting updates to share including welcoming new staff members. Our Elementary school continues to expand as we are adding two sections of fourth grade this school year. Our incoming sixth graders were here for a visit at our annual summer ice cream social. We are looking forward to another exciting and productive school year here at the Richfield Campus. Please review upcoming dates and information below. Please enjoy the rest of your summer.

BACK TO SCHOOL OPEN HOUSE

This is a great time to meet your child's teacher and to drop off supplies. We will also have information booths for transportation, school lunch program, and the PTA.

Elementary School will be **Monday, August 26, 4:00-6:00 pm**

Middle School will be **Tuesday, August 27, 4:00-6:00 pm**

SCHOOL CALENDAR & DAILY SCHEDULE

The 2019-20 calendar and daily schedule are on our website

at www.sevenhillspreparatoryacademy.org.

The school day remains 8:40 a.m. – 3:40 p.m. with drop-off after 8:15 a.m. and pickup by 3:40 p.m.

Please observe the designated pickup and drop-off areas to ensure a safe, efficient process.

BEFORE SCHOOL ASSESSMENT OPPORTUNITIES (FOR ELEMENTARY STUDENTS ONLY)

As we plan for the upcoming year, our grade level teachers will be conducting reading assessments for as many students as possible prior to the start of the school year.

Assessment is an integral part of instruction, as it aids in determining placement, instructional needs, and curriculum choices for students and groups of students as the year progresses. The information from this assessment is also used to plan curriculum geared towards the individual needs of each student. Please plan on scheduling an assessment for your child.

During the week of August 19, 2019, you will receive a post card from your Elementary student's classroom teacher. During this week, you will also receive a link from Sign Up Genius from the teacher. You will use this link to sign your child up for a reading assessment with your child's teacher. All assessments will take place during the day of the Elementary Open House on Monday, August 26th. If possible, please sign up for a 30 minute time slot to have your student assessed in reading with your child's new teacher. Please note that our goal is to be able to assess as many students as we can but that we will not be able to assess every one prior to school starting. That is okay! Students unable to come in prior to school starting will be assessed by their teacher when school begins.

SCHOOL LUNCH PROGRAM

To Order School Lunch . . .

- We order lunches from our caterer based on the number of requests made using Orgsonline. New families need to create an account for ordering school lunch.

Please go to www.orgsonline.com and use school code 378SHPAMN to create an account. Once this is done you can place your school lunch order.

- Our school uses PINs (Personal Identity Number) for lunch. After you create an account in Orgs, please email [Monica Gihl \(mgihl@shpamn.org\)](mailto:mgihl@shpamn.org) directly and she will create your student a PIN. The PIN will then be found in your ORGs account. The PIN will remain the same every year.
- School lunches are ordered on a monthly basis. Please watch for information about ordering in the weekly school update email, communication from your teacher, and on the [Orgsonline website](#).
- *If your student does not have a home lunch and you did not order online, we will call home and ask that a lunch is brought to school.*
- The September menu is available for ordering school lunch. ALL families wanting their student(s) to have school lunch MUST order and pay (if required) online through the [Orgsonline website](#).
- **If you do not order online by the due date you must provide a lunch for your student.**

Free and Reduced Lunch Application

If you think your family may qualify for Free and Reduced Lunch please, follow the link below and access the Free and Reduced Lunch application. This application can then be turned in to our Food Service Coordinator, Dayna Trenary, in the main office, or at Open House. <http://www.sevenhillspreparatoryacademy.org/blog/2017-2018-free-and-reduced-lunch-applications/>

TRANSPORTATION

We are excited to be working again with the 4.0 School Services Bus Company this school year. Bus transportation applications and fees were due this past June 14th. If bus applications or fees are turned in after June 14th, a bus stop will be provided no sooner than three weeks after the start of the school year. This means that parents will have to transport their child(ren) to and from school for the first two weeks. You can review our Transportation Guidelines at [this link](#) on our website.

STAFF UPDATES

We will be saying good-bye to Ms. Rogers (7th Grade Language Arts) and would like to welcome Ms. Peterson who will be taking this role. We are also saying good bye to Mr. Eldred (Elementary Physical Education). We are also excited to welcome our new 4th Grade Teachers Ms. Hansen and Ms. Smith. Both teachers taught third grade at our Bloomington Campus.

Please welcome Mr. Libresco to Elementary Latin and Art, Ms. Lee Elementary Music and Media, Ms. Morgan Middle School Math, Mr. Krueger 8th Grade Social Studies, Ms. Gore Educational Assistant, Ms. Jeme Educational Assistant, Mr. Pabon Educational Assistant and Ms. Amy Educational Assistant. Current Seven Hills teachers who have taken on new or additional teaching roles: Mr. Grutsch as Assistant Principal, Ms. Jensen Literacy Specialist, Ms. Doyle 6th Grade Language Arts, Mr. Leaf, Educational Assistant, Ms. Trenary, Special Education Admin

Assistant and Food Service Coordinator, Ms. Spangrud .25 Special Education Counselor and 504 Coordinator, and Ms. Willman, Special Education Teacher.

SCHOOL UNIFORM

Our Uniform Dress Code and School Supply Lists are on our website. Please follow the guidelines for the Elementary or Middle School and ensure your child is ready for the first day of school! **Students can wear navy blue pants and skirts/skorts.** Jeans and sweat pants are not acceptable. Pants or shorts must be hemmed. Baggy or oversized pants and bicycle shorts, cut-offs, short shorts or boxer shorts are not allowed. Capri pants are allowed for girls and leggings can replace tights and must be white, gray, or navy blue. Educational Outfitters is local source for uniforms: <http://minnesota.educationaloutfitters.com/>

BACKGROUND CHECKS

We will continue to require background checks for all adults wishing to volunteer during the school day. Please contact the school's [volunteer coordinator](#) to either complete a background check or to verify that a previous check is still valid.

STUDENT HANDBOOKS AND SNACK LIST

The handbooks have been updated for the 2019-20 school year. Follow [this link](#) to our website where you will find both the elementary and middle school handbooks for Parents/Guardians and Students. Do take note of the updated snack list via Appendix K.

STUDENT FEE

All Elementary school families are asked to submit \$10 to cover student activity fees for the coming year. In the past, this included field trip fees. We will ask each student to pay as the field trip is assigned. Middle school families are also asked to submit \$10 to cover student activity fees. **This payment is required for every student.** There are no additional school dollars available to cover the costs involved with these student expenses. If you need a payment plan to ease the expense for your family, please note that on the form which you will complete at Open House.

Please remember to bring your checkbook or cash to pay these fees. Paypal is also available. We do not take credit or debit cards. If you have any questions, please contact Monica Wood, Office Manager, at mwood@shpamn.org.

BEFORE AND AFTER SCHOOL CARE

Berea Lutheran will continue to provide child care for Seven Hills' families. The bus will provide transportation from child care to and from Seven Hills. Please review the [attached child care flyer](#) from Berea Lutheran.

SCHOOL WEBSITE

Please use our current website, www.sevenhillspreparatoryacademy.org to read about many aspects of our school life, including schedules, events, and updates. This is the most important resource for our community. Our goal is to keep open, consistent and detailed communication with everyone and we update the website information regularly.

ELEMENTARY AND MIDDLE SCHOOL EXTRACURRICULAR ACTIVITIES

Registration for Elementary Clubs and Middle School Traveling Soccer and Year Long Clubs is now open. Please check the attached [middle school](#) form or [elementary school](#) form for activities you would like your child to participate in and **return the form along with payment** (cash or check made payable to SHPA) **to Mr. Hanuman by Friday, September**

27th for Elementary and Friday, September 6th for Middle School. (For information on payment plans and partial or full scholarships, please contact Mr. Hanuman at 612.314.7600 or dhanuman@shpamn.org)

CLASSICAL EDUCATION CONFERENCE

Wednesday, October 16, 5:30-7:00 pm
SEVEN HILLS PREPARATORY ACADEMY
1401 W. 76th Street, Richfield, MN
Please see the [attached flyer](#) for more information.

PTA NEWS

The Seven Hills Preparatory Academy PTA is the Parent Teacher Association for students and teachers at both the Richfield and Bloomington campuses, grades Kindergarten through 8th grade.

Upcoming Events:

- Used Uniform Sale: The PTA will be supporting a used uniform sale on Saturday, August 24th from 8:00 - 11:00 AM at the Richfield campus.
- Back-to-School Nights: Stop by the PTA table during Back-to-School Open House nights to find out more about the PTA activities for 2019-20 and purchase Friday spirit wear t-shirts.
- Back-to-School Picnic: The PTA will be hosting a Back-to-School picnic again this year on Friday, September 13th at the Bloomington Campus. All Seven Hills students, teachers and staff, along with their families are invited to attend this fun school-wide community event. Watch for more details to come.

To keep in contact with the Seven Hills PTA "Join" us on Facebook, or email sevenhillspta@gmail.com and ask to be added to our mailing list.

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www.sevenhillspreparatoryacademy.org