
SHPA HR Committee Meeting – June 24th, 2019

Approved by the board July 11, 2019

Attendees:

Lisa Barnidge
Carolyn Farrell
Molly Lee
Sara Nue
Carl Schlueter
Kerry Tieman
Celeste Wiederholt

Absent:

Dan Woodle

Other Attendees:

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare *each one* for strong citizenship and life-long learning.

Human Resources Committee Charter

The Human Resources committee is a committee of the School Board of Directors. The purpose of this committee is to review specific topics as assigned by the board of directors for the purpose of making a recommendation to the board of the appropriate action to take. Common topics that may be discussed by this committee include common personnel functions such as compensation and employee benefit structures, staffing practices such as attracting and retaining staff, as well as communications among employees. The committee should refrain from handling specific employee performance concerns; those should be handled by the executive director in coordination with the full board of directors.

1. Review Snack List
 - Finalized Snack List for inclusion in the handbooks
2. Summary of Handbook changes
 - Reviewed Middle School and Elementary School Handbooks
3. Future Agenda Items
 - Hiring update for next year
 - Update on Staff Survey
 - Look at data regarding substitute costs and usage for PTOs
 - Continue to look at recruitment efforts

Recommendations to SHPA Board of Directors

1. Recommend approval of the June 24th, 2019 HR Committee meeting minutes as amended