

2020 - 2021 Enrollment Timeline

The following will outline the dates, times, and functions for all enrollment activity for current and prospective students in grades Kindergarten through Eighth. For the 2020 - 2021 school year, we will offer Grades Kindergarten through Fifth at our Bloomington Campus and Grades Kindergarten through Eighth at our Richfield Campus.

Current SHPA Students

The school will assume all currently enrolled SHPA students intend to return for the 2020 - 2021 school year. All SHPA students will remain enrolled (for grades K-8) for the upcoming school year unless we receive a *Student Withdrawal Form* that has been completed for the student by a parent or legal guardian, a formal request for student records is received from a different school, or a student does not attend class for 15 consecutive days. The student will then be unenrolled on the morning of the 15th day. This does include ALL absences due to vacations. If a spot at SHPA is lost because of consecutive absences, you will need to reapply through SchoolMint and will be placed at the bottom of your respective grade-level wait list(s) in the order it was received – no exceptions.

November 1, 2019: NEW AND RETURNING APPLICANTS

Prospective Students will have the ability to fill out an *Online Enrollment Interest Form* between **November 1, 2019 – January 15, 2020**. All applications received during this period **will be** included in the lottery. Any applications received after January 15, 2020 **will not be** included in the lottery and will be placed at the bottom of the wait list, for the requested grade level, in the order received after the lottery is held. The lottery will determine class rosters along with the order of the wait lists. **We will have three separate lotteries: Bloomington Campus Elementary (K - 5), Richfield Campus Elementary (K - 5), and Richfield Campus Middle School (6 - 8).** If applying for twins/multiples or siblings in different grades, you will need to fill out a separate Enrollment Interest Form for each student. ***It is important to note that applying for more than one student, as a new applicant, does NOT qualify you for sibling preference ("Seven Hills Sibling attending").*** However, should one sibling get accepted, we will need to receive a completed and SHPA-staff verified application for the accepted student in order to activate sibling preference for the other sibling(s) enrolled in SchoolMint. The only exception will be for multiple births. We will keep all multiple births together.

November 1, 2019: CURRENT SHPA FAMILIES AND SHPA STAFF

Our current families and SHPA teachers and staff members will qualify for "Seven Hill Sibling Attending," or "Employee Child," Preference, respectively. **New for the 2020 – 2021 school year**, these preferences will be honored across all three schools. Any current SHPA Family and/or employee, that has applied during the Open Enrollment period, will go through the lottery AND have first opportunity at any grade level openings. If there are no openings, they will move to the top of the wait list of the requested grade. We will fill with siblings first, following with children of staff. Siblings eligible for preference are understood as children who genetically or legally share a common parent or guardian; this includes step-siblings and foster children. However, this does not include cousins, nephews, nieces, family friends, etc.

In order to have the first opportunity at potential grade-level openings, all Seven Hills siblings and child(ren) of staff members will need to complete an application through SchoolMint during Open Enrollment (Nov 1, 19 through Jan 15, 20). If multiple siblings are applying, each student will need a separate SchoolMint application.

A charter school shall give enrollment preference to a sibling of an enrolled pupil and to a foster child of that pupil's parents and may give preference for enrolling children of the school's staff before accepting other pupils by lot – Charter Schools, Minn. Stat. § 124D.10 (2012)

Current SHPA Students and Inter Campus Transfers (Kindergarten through Fifth Grade)

A student wishing to transfer to another SHPA campus will have to complete a separate enrollment application, through SchoolMint, for the campus your student wants to transfer to. If you do not have a current sibling at the campus you are wishing to transfer to, this request will be handled as a new applicant with no family preference granted. **New for the 2020 – 2021 school year**, if the student has a current sibling at the desired campus, SHPA sibling preference can be applied. Please note that the student will maintain their current enrollment until which time the inter campus transfer can be executed.

November 2019 – January 2020; Open Houses for Prospective Elementary and Middle School Families

SHPA will host Open Houses at both campuses (elementary and middle school) for prospective families. The open houses will start with a self-guided walking tour to visit our classrooms and conclude with a presentation. The

elementary school presentation will include an overview of our current curriculum, our strategies for building strong character development in students, and to show how our infrastructure has allowed us to be so successful! There will be an opportunity to meet some of our staff and ask questions as well. The middle school (Richfield Campus) presentation will include an overview of our current middle school curriculum and programming, along with our character development, infrastructure, and activities. Our open houses are the most informative, convenient, and comprehensive option available to learn about our school. If you cannot make the Open House dates, we will provide a handful of tours on various dates and times.

SHPA Elementary and Middle School Open House Dates, Times, and Locations

Tuesday, November 19, 2019: Elementary School Open House - Richfield Campus (Kindergarten through Fifth Grade) 5:00pm – 6:00pm (Presentation begins at 5:30pm)

Thursday, November 21, 2019: Elementary School Open House - Bloomington Campus (Kindergarten through Fifth Grade) 5:00pm – 6:00pm (Presentation begins at 5:30pm)

Tuesday, January 7, 2020: Middle School Open House – Richfield Campus (Middle School only: Sixth through Eighth Grade) 5:00pm – 6:00pm (Presentation begins at 5:30pm)

January 15, 2020: Online Enrollment Interest Form Deadline

All *Online Enrollment Interest Forms* must be submitted by **January 15, 2020** in order to qualify for the lottery. Any Enrollment Interest Forms that are submitted after this date will be placed at the bottom of the wait list(s) in the order that they were received; once the lottery has taken place – no exceptions.

February 2020: Lottery

Grade-level lotteries will be held for the 2020 - 2021 school year in February 2020. After the lottery is held for each grade level, a communication will be sent to the parent/guardian indicating your child's enrollment or wait list placement. We will begin filling openings that we receive from the wait list immediately; this process will start in March 2020 and will carry into the following school year.

April 2020: Kindergarten Round Up - Bloomington & Richfield

Kindergarten Round Up is an event that is held for our new Kindergarten families starting in the fall. You will have an opportunity to meet the Kindergarten teachers, see the Kindergarten classrooms, and listen to an informative presentation pertaining to Kindergarten curriculum and daily life. This event is open to both confirmed and wait listed students and their families.

Tuesday, April 21, 2020 - Richfield Campus Kindergarten Round Up (Two Sessions)

Last Name A through L: 5:00pm – 6:00pm

Last Name M through Z: 6:00pm – 7:00pm

Thursday, April 30, 2020 – Bloomington Campus Kindergarten Round Up (Two Sessions)

Last Name A through L: 5:00pm – 6:00pm

Last Name M through Z: 6:00pm – 7:00pm

Mid-Year Placement

SHPA will fill openings in classrooms from the grade level wait list(s), as they become available.