

## Special Educational Assistant Position

Seven Hills Preparatory Academy (“Seven Hills”) is an award-winning K-8 public charter school with campuses in Bloomington and Richfield. We are committed to providing an excellent learning environment by engaging students in a rigorous, content-rich Classical education. We promote character development while embracing the individual needs of each student.

Seven Hills seeks multiple **1.0 FTE Special Education Assistant** at its Richfield and Bloomington Campuses. The primary duties of this position involve building strong, positive relationships and providing academic and behavior supports to students ranging from grades K-8 with varying academic abilities. Academic supports include one-on-one assistance and small group instruction. Execution of supports will involve communication with general education teachers, special education teachers and office staff as needed. Other duties may include arrival/dismissal duties, assistance in creating learning materials and other general clerical duties and may include lunch and recess monitoring as assigned.

Seven Hills believes the best Classical teaching and learning fosters disciplined thinking, robust debate, and the joyful pursuit of a hard-earned wisdom. We are interested in individuals who are assertive self-starters and resourceful problem-solvers, willing to work hard and maintain a positive and encouraging attitude congruent with the mission, vision, and culture of our school.

Seven Hills believes a strong and sincere desire to labor and learn in a diverse and inclusive environment is essential. We expect members of our community to be professionals who are committed, collaborative, and enthusiastic leaders within our school, and we are dedicated to coaching and growing them to excel in the challenging and rewarding work of education.

**Seven Hills Preparatory Academy has the following positions opened for the 2021-2022 school year:**

- 1.0 FTE Special Educational Assistant-Richfield Campus
- 1.0 FTE Special Education Assistant-Bloomington Campus

**Interested candidates** should submit the following:

- Cover letter
- Resume
- Two References

Email: Kate Docken, Special Education Director, [employment@shpamn.org](mailto:employment@shpamn.org)

*Review of applications will begin immediately and will continue until positions are filled. Seven Hills Preparatory Academy is an Equal Opportunity Employer and does not discriminate among applicants on the basis of race, color, national origin, sex, sexual orientation, marital status, religion, age, disability, or veteran status.*