

2022-23 Bus Transportation Guidelines

The following is an outline of SHPA's bus service transportation guidelines. These guidelines assist the school in planning and implementation of safe, efficient, and convenient bus routes for our families.

*For the 2022 – 2023 school year the annual fee for transportation service is **\$275 per child** and a **\$525 cap per family**, with eligible families charged on a sliding scale. **This fee is non-refundable.** Busing comprises a significant portion of our operating budget and we are pleased to provide quality service at a reasonable cost.*

The bus transportation fee is applicable to families who meet any of the following criteria:

- 1) Do not live in either Bloomington or Richfield (e.g., reside in Burnsville, Lakeville, Minneapolis, Edina, etc.)
 - 2) Do not attend campus of the city in which they live (i.e., live in Bloomington, but attend the Richfield campus or vice-versa; families with children at both campuses are eligible to use the transition bus)
 - 3) Live fewer than two miles from the campus they attend (please see MDE FAQ sheet linked below)
- *Transports middle school students with elementary siblings at Bloomington to Richfield and back

In order to be placed on a bus route and guaranteed service at the start of the 2022-23 school year, all families (new and returning), **must complete an online bus application form during the enrollment period from May 16th - June 17th.** Families must make an online payment during the application enrollment period and pay any outstanding balance they have from the 2021-22 school year at that time. **Late registrants will not receive a stop until the third week of the school year after initial routes have been successfully established.** Single change requests may be submitted to the transportation coordinators by October 3rd and changes to route stops or times will be reviewed considered only for safety concerns and not for a more convenient time or stop (prior year stops and times may change as the locations of family participants change).

Busing Facts and Timeline

- We have 19 buses that transport more than 600 students from 500 families each school day
 - Safety will always be the first and foremost objective of our bus transportation service
 - The goal for route times will be approximately one hour, weather and traffic permitting
 - K – 8th grade students who do not live in east Bloomington or Richfield will be serviced by hub stops
 - Bloomington/Richfield Kindergarten students will receive stops at the corner of their street
 - Bloomington/Richfield 1st-5th grade students will have stops approximately 4 blocks from their house
 - Bloomington/Richfield 6-8th grade students will have stops approximately 6 blocks from their house
 - Parents of K-5th grade students are expected to be present at the bus stop for pickup/drop-off
 - Students must be registered to ride the bus and will receive only one a.m. and one p.m. stop
 - Bus drivers are entrusted with the responsibility of managing and referring student behavior
 - Each campuses bus service may differ in some respects based on separate bus providers and contracts
 - Students are only allowed to ride the bus to which they have been assigned (no exceptions)
 - On scheduled early release days, students will be dismissed at 1:15 p.m. unless otherwise noted
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- May 16: Busing application window opens up and building of initial routes begins
 - June 17: Bus Application Deadline
 - August 15: Final routes will be published
 - October 9: Change Request Deadline

For additional information, please reference the [MDE FAQ Sheet](#) or the following [school district boundary map](#). If you have further questions, contact Barb Mattson (Bloomington Campus) at bmattson@shpamn.org or Monica Wood (Richfield Campus) at mwood@shpamn.org. Busing is a privilege, not a right, and we work hard in cooperation with our providers to provide safe, efficient, quality service at an affordable rate to our families!